



BALTIMORE CITY OFFICE OF
Equity and Civil Rights

Women's Commission Meeting Minutes

In-person & Virtual Zoom Meeting

Wednesday, September 27, 2023

5:30 PM

Commissioners Present:

- | | |
|--------------------------|-----------------------------|
| 1. Kionne T. Abdul-Malik | 10. Gab Sussman |
| 2. Lynda Davis | 11. Sarasijhaa Desikan |
| 3. Carolyn Jewell | 12. Kimberly Haven |
| 4. Miriam Carrion | 13. Ana Rodney |
| 5. Monica Mitchell | 14. Ella Smothers |
| 6. Rachel Marquez | 15. Candace Everett Dickens |
| 7. Ciarra Miles | 16. Yasmin Karimian |
| 8. Tevis Simon | 17. Robin Neverdon |
| 9. Sara Whaley | 18. Stephany Sulbaran |

Commissioners absent: Casey Brent

Staff present:

Jill Muth (Program Compliance Officer)

Autumn Grant (Policy Analyst)

Dana Moore

1. Meeting called to order at 5:34
2. August minutes approved by a unanimous vote.
3. Staff updates:
 - a. Director Moore update: reminder about Civil Rights Week
 - b. No chair appointment from the Mayor yet.
 - c. Agenda for Civil Rights Week (October 28-November 4, 2023) including the Prayer Event the week prior
 - d. Bylaws discussion will be on the agenda for the October meeting, but on update from the law department has decided that we can't change the bylaws to include anclusive language. We can apply to amend the bylaws for each commission to

- include this change. Jill will send more information about that process soon.
- e. Transform women's lives grant work coming along. Jill will share a proposal with us soon for the city service we want to highlight.
 - f. Jill and Kionne met with the Frederick County Women's Commission and one take away was being mindful of continuity in our work. Also, a listening tour was suggested.
 - g. Women's Equal Pay Day went well and several of our commissioners attend to hear Director Moore speak.
 - h. Legislative season in Maryland begins in January and ends in April. Advice and council subcommittee will be involved in any proposed legislation pertaining to women. On January 28, the Montgomery County Women's Commission is hosting the Women's Legislative Summit where all Maryland Women's Commissions gather and discuss legislative priorities and strategy.
4. Motion was made to draft a letter in support of equal pay legislation to the Maryland Congressional Senators. Staff will work on the letter and send a draft to the committee.
 5. Subcommittee discussion
 - a. Seeking to remove inequalities will be folded into *all* subcommittees as a mandate.
 - b. Forum for Amelioration - Kionne, Miriam, Candance, Rachel, Gab, Ana
 - c. Advise & Counsel – Rachel, Sarah, Yasmin, Sarasijhaa, Monica
 - d. Referrals – Stephany, Tevis, Rachel, Ciarra, Robin, Kionne, Ella, Lynda, Rachel
 - e. Monitor Boards & Commissions – Miriam, Gab, Ana, Carolyn, Yasmin
 - f. Research & Education – Kim, Ella, Candance, Stephany, Sarasijhaa, Ciarra, Lynda
 - g. Monitor Workforce – Carolyn, Tevis, Ella, Stephany
 - h. Evaluate policies & programs – Kim, Ciarra, Sara, Candance
 - i. Jill will follow-up with an email confirming the subcommittee list.
 - j. Schedule for subcommittee meetings – Jill suggested that sub committees meet monthly to begin, and then assess whether that frequency works going forward.
 - k. Next steps: committees decide when to meet and select a chair at the first meeting.
 6. **New Business** – discussion of when we should schedule our next meeting and whether we can do more meetings virtually as we head into flu season.
 7. **Open Discussion** – none
 8. **Next meeting** is Monday, October 25th at 5:30
 9. **Adjournment** - meeting adjourned at 6:45pm.